

TAX RETURN FILING INSTRUCTIONS

NEW YORK FORM CHAR500, ANNUAL FILING REPORT

FOR THE YEAR ENDING

December 31, 2009

Prepared for	Community Health Foundation of Western & Central New York, Inc. 726 Exchange Street No. 518 Buffalo, NY 14210-1485
Prepared by	Lumsden & McCormick, LLP 403 Main St. Suite 430 Buffalo, NY 14203
Mail tax return to	New York State Department of Law Charities Bureau - Registration Section 120 Broadway New York, NY 10271
Return must be mailed on or before	August 16, 2010
Special Instructions	<p>New York Form CHAR500 must be signed and dated by both of the authorized individuals. Also be sure that the attached copy of federal Form 990-Pf has been properly signed and dated.</p> <p>Enclose a check for \$1,500 made payable to NYS Department of Law. Include the organization's state registration number(s) on the remittance.</p> <p>In this packet is your copy and the copy to be filed with the attached envelope.</p> <p>As you are a tax-exempt corporation, the attached annual filing form must be signed by both the president (or other authorized officer) and the treasurer (or chief financial officer).</p>

Form CHAR500	Annual Filing for Charitable Organizations New York State Department of Law (Office of the Attorney General) Charities Bureau - Registration Section 120 Broadway New York, NY 10271 http://www.charitiesnys.com	2009
This form used for Article 7-A, EPTL and dual filers (replaces forms CHAR 497, CHAR 010 and CHAR 006)		Open to Public Inspection

1. General Information

a. For the fiscal year beginning (mm/dd/yyyy) **01/01/2009** and ending (mm/dd/yyyy) **12/31/2009**

b. Check if applicable for NYS: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial filing <input type="checkbox"/> Final filing <input type="checkbox"/> Amended filing <input type="checkbox"/> NY registration pending	c. Name of organization COMMUNITY HEALTH FOUNDATION OF WESTERN & CENTRAL NEW YORK, INC.	d. Fed. employer ID no. (EIN) 22-3804398	
	Number and street (or P.O. box if mail not delivered to street address) 726 EXCHANGE STREET	Room/suite 518	e. NY State registration no. 07-09-62
	City or town, state or country and ZIP + 4 BUFFALO, NY 14210-1485		f. Telephone number 716 881-5600
			g. Email

2. Certification - Two Signatures Required

We certify under penalties of perjury that we reviewed this report, including all attachments, and to the best of our knowledge and belief, they are true, correct and complete in accordance with the laws of the State of New York applicable to this report.

a. President or Authorized Officer	Signature	ANN F. MONROE	Printed Name	PRESIDENT	Title	Date
b. Chief Financial Officer or Treas	Signature	JUNE HOEFLICH	Printed Name	TREASURER	Title	Date

3. Annual Report Exemption Information

a. **Article 7-A** annual report exemption (Article 7-A registrants and dual registrants)
Check If total contributions from NY State (including residents, foundations, corporations, government agencies, etc.) did not exceed \$25,000 and the organization did not engage a professional fund raiser (PFR) or fund raising counsel (FRC) to solicit contributions during this fiscal year.

NOTE: An organization may claim this exemption if no PFR or FRC was used and either: 1) it received an allocation from a federated fund, United Way or Incorporated community appeal and contributions from other sources did not exceed \$25,000 or 2) it received all or substantially all of its contributions from one government agency to which it submitted an annual report similar to that required by Article 7-A.

b. **EPTL** annual report exemption (EPTL registrants and dual registrants)
Check If gross receipts did not exceed \$25,000 and assets (market value) did not exceed \$25,000 at any time during this fiscal year.

For EPTL or Article 7-A registrants claiming the annual report exemption under the one law under which they are registered and for dual registrants claiming the annual report exemptions under both laws, simply complete part 1 (General Information), part 2 (Certification) and part 3 (Annual Report Exemption Information) above. **Do not submit a fee, do not complete the following schedules and do not submit any attachments to this form.**

4. Article 7-A Schedules

If you did not check the Article 7-A annual report exemption above, complete the following for this fiscal year:

a. Did the organization use a professional fund raiser, fund raising counsel or commercial co-venturer for fund raising activity in NY State? ... Yes* No
* If "Yes", complete Schedule 4a.

b. Did the organization receive government contributions (grants)? Yes* No
* If "Yes", complete Schedule 4b.

5. Fee Submitted: See last page for summary of fee requirements.

Indicate the filing fee(s) you are submitting along with this form:

a. Article 7-A filing fee	\$	
b. EPTL filing fee	\$	1,500.
c. Total fee	\$	1,500.

Submit only one check or money order for the total fee, payable to "NYS Department of Law"

6. Attachments - For organizations that are not claiming annual report exemptions under both laws, see last page for required attachments

